

GREAT LAKES

AUTOMATION SERVICES, INC.

A service-disabled veteran-owned small business



APPLICATION FOR EMPLOYMENT

Great Lakes Automation Services, Inc./AMi is an Equal Opportunity Employer. You are not required to give any information on this form that is prohibited by applicable laws.

ANY OFFER OF EMPLOYMENT WILL BE CONDITIONED UPON THE RESULTS OF POST-OFFER MEDICAL EXAMINATIONS AND/OR INQUIRIES WHICH ARE REQUIRED OF ALL ENTERING EMPLOYEES AND UPON PASSAGE OF A TEST DESIGNED TO MEASURE YOUR ABILITY TO PERFORM THE ESSENTIAL FUNCTIONS OF THE POSITION OFFERED.

Use additional sheet if this form does not provide sufficient space for you to complete your answer to any item.

I. PERSONAL DATA

a. Name in Full _____ Social Security No. _____

Address _____ Phone No. _____

City _____ State _____ Zip Code _____

E-Mail _____

b. Are you over 18 years of age? _____ If "No" please list your date of birth _____

c. Do you have a legal right to accept employment in the United States? _____ If "No" please explain _____

d. Have you ever been convicted of a felony or misdemeanor? _____ If "Yes", please explain _____

e. Please list any other names by which you have been know (do not include maiden names). _____

f. Do you have a valid driver's license? _____ If "Yes", please give state and license number: _____

II. POSITION DESIRED:

a. First Choice _____

Second Choice _____

b. Wages Expected _____

c. Great Lakes Automation Services, Inc./AMi depends on each employee to work the shift for which he/she is hired on a regular, full time basis. Will you be able to meet the attendance requirement for any position offered? _____

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- d. Please list briefly any qualifications you have that relate to the position(s) for which you are applying. _____

- e. Have you ever worked for Great Lakes Automation Services, Inc./AMi before? _____ If "Yes" please give dates and position held. _____
- f. Are you employed now? _____ If "Yes" please state where, how long you have worked there, your current position, and the name of your immediate supervisor: _____

- g. May we contact your current employer for a reference? _____
- h. Have you ever worked in machine building before? _____ If "Yes" please state where and for how long _____

III. EDUCATION:

	Name and Location Of School	Course of Study	Did You Graduate?
Grammar School			
High School			
College / University			
Night School			
Trade, Business or Other School			

- a. Please list any special courses, training, seminars, workshops, etc. which you have completed that might relate to the position(s) for which you are applying: _____

- b. Please list any licenses, certificates or professional accreditations you hold that might relate to the position(s) for which you are applying: _____

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IV. EMPLOYMENT HISTORY

Give Names and addresses of all previous employers (including Civil Service). Please list most recent position first and then your other positions in descending order.

Employer's Name and Address	Immediate Supervisor's Name	Kind of Work	Date Started	Date Left	Reason For Leaving

- a. Have you ever served in any branch of the military services? _____ If "Yes" please list branch and dates of service _____ Rank at discharge _____ Type of discharge _____

VI. PERSONAL REFERENCES (Do not use relatives or former employers)

- a. Name _____ Phone _____
Address _____
- b. Name _____ Phone _____
Address _____
- c. Name _____ Phone _____
Address _____

VII. OTHER INFORMATION

- a. Have you any "sideline" business interests? _____ Describe _____

- b. Why would you like to work for Great Lakes Automation Services, Inc./AMi?

- c. Please provide any other information not requested that you feel will be helpful to Great Lakes Automation Services, Inc./AMi in evaluating your suitability for employment: _____

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I hereby certify that the foregoing statements are true and correct to the best of my knowledge and belief and hereby grant Great Lakes Automation Services, Inc./AMi permission to verify such answers and investigate work and personal references. I understand that any false statements on the application or in any interview may be considered sufficient reason for rejection of this application or for dismissal if such false information is discovered subsequent to my employment. I understand that no representation made by Great Lakes Automation Services, Inc./AMi or its supervisors, whether in writing or made orally, constitutes a contract of employment or implies any promise or limitation regarding specific policies or benefits, etc., or limits Great Lakes Automation Services, Inc./AMi right to discharge me without notice or liability to me for salary or wages, except such as may have been earned up to the date of termination of service. I also understand that my salary, wages, benefits and other terms or conditions of employment are subject to change by Great Lakes Automation Services, Inc./AMi and if hired, I will be notified of these changes. I also agree, if hired, that upon the termination of my employment with Great Lakes Automation Services, Inc./AMi, whether upon my decision of Great Lakes Automation Services, Inc./AMi, that Great Lakes Automation Services, Inc./AMi may offset and deduct from my final paycheck any and all amounts I owe to them for any reason, including but not limited to salary advances, employee purchases, loans and losses or damages which Great Lakes Automation Services, Inc./AMi sustains as a result of my willful or negligent acts. I hereby agree to take physical and other examinations whenever required by Great Lakes Automation Services, Inc./AMi. I also understand that Great Lakes Automation Services, Inc./AMi is considering establishing a smoke free environment in many areas of the organization and may be banning the use of all smoking materials in these areas by employees while on the premises. I authorize the employers, schools or persons named above to give any information regarding my previous employment, character, general reputation and personal characteristics, together with any information that they have regarding me whether or not it is in their records. I understand that under the Federal Fair Credit Reporting Act, I have the right to make a written request within a reasonable period of time for a complete and accurate disclosure by Great Lakes Automation Services, Inc./AMi of the nature and scope of any investigation requested by Great Lakes Automation Services, Inc./AMi of a consumer reporting agency. If this application for employment is denied either wholly or partly because of information contained in a consumer report from a consumer reporting agency, I understand that Great lakes Automation Services, Inc./AMi shall so advise me and shall supply the name and address of the consumer reporting agency making the report. I hereby release said agency, employers, schools or persons from all liability for any damage issuing this information. In addition, if accepted for employment, I hereby agree to abide by the rules and regulations of Great lakes Automation Services, Inc./AMi.

SIGNED: _____ DATED: _____